

ADR LUNCHTIME SERIES PRESENTATION

Part One of the 2017 ADR Technology Series How to Use Audio, Web, and Video Conferencing in ADR

With federal agency offices spread across the United States and around the world, many federal ADR programs have increased their reliance on new technologies as they provide ADR services and training. The panelists will discuss how their agencies use teleconferencing and videoconferencing to provide ADR to national and global clients. The panelists will also share best practices that they have developed, how using these technologies can prevent disputes, and common barriers and appropriate solutions to effectively using these new technologies. Part Two will held on May 10, 2017, and the panelists will discuss web-based software, surveys, and scheduling tools.

Panelists: **Daniel Rainey**
Chief of Staff, NMB
Margaret Ross
Conflict Resolution Specialist, EPA
Kevin Buffington
Commissioner and Field Technologies Administrator, FMCS

Moderator: **Michael Wolf**
Director, CADRO, FLRA

Presented by the Interagency ADR Working Group's Workplace Conflict Management Section and Technology Committee, in coordination with the Department of Energy's Office of Conflict Prevention and Resolution

Date: Tuesday, March 7, 2017
Time: Noon - 1:30 pm EDT *(Please allow extra time for security procedures)*
Location: U.S. Department of Energy
1000 Independence Ave, SW, Room GE-086
(DOE Forrestal Main Auditorium)
Washington, D.C. 20585

Travel by Metro:  Green and  Yellow Line - L'Enfant Plaza station (exit to Maryland Avenue) OR  Orange and  Blue Line - Smithsonian station (exit to Holocaust Museum/Bureau of Engraving and Printing).

If you plan to attend in person and you need any special accommodations, or if you plan to attend this training online and you need any special accommodations, please contact cindy.mazur@fema.dhs.gov no later than February 21, 2017.

To attend in person, everyone, including federal employees with an HSPD-12 government ID badge, must register by email to cindy.mazur@fema.dhs.gov and provide 1) name, 2) citizenship, and 3) agency/employer by February 28, 2017. You do *not* need to register to call-in or participate online.

To attend via WebEx, Go to www.webex.com then click "Join." Enter the Meeting Number 994 058 352, your first and last name and your email address. Enter Adr1234 as the event password. Click "Join" and follow instructions for the audio (select the "I will call in" option for better reception).

To listen only via teleconference, please call 1-650-479-3208 and use access code: 994 058 352. **Please disregard the prompt for an Attendee ID by pressing # sign.** To **submit questions to the speaker** during the program, please use online chat or email elisabeth.bissell@fema.dhs.gov. Materials for this presentation will be posted at <http://www.adr.gov/events.html> several days before the program.